



Ysgol Gyfun

PENYRHEOL
Comprehensive School

ICT Acceptable Use Policy for Pupils

With the development of Information Communication Technology (ICT) within Penyrheol Comprehensive School there is a need for an 'Acceptable Use' policy (AUP) which outlines the responsibilities of the school and the users of ICT equipment.

Before use of the Internet is made available to pupils, both the pupils and their parents/carers must agree to follow the rules of the AUP.

General Rules

- Use of ICT and the Internet must be related to school work.
- Pupils must not play or download games.*
- Pupils must not download or install any software, or use file sharing software to download any content which is illegal or breaches copyright.*
- Pupils must not use social networking sites, or upload photographs or information about themselves or others to the internet using the school network.
- In accordance with the schools Bullying Policy, pupils must not use school ICT equipment to harass, bully, or invade the privacy of other pupils or staff.
- Pupils must not enter chat rooms, use external email, external forums or instant messaging, software/websites without school approval.
- Pupils must not use another pupil's username and password or present themselves as anybody other than themselves on the network.*
- Pupils must respect privacy and not access or modify other people's files.*
- Pupils must not modify or attempt to modify the configuration of the school computers or servers.*
- Pupils must under no circumstances view, upload or download any material which is likely to be unsuitable for schools. This applies to any material of a violent, dangerous, racist or inappropriate sexual nature. Possession of certain types of material can lead to prosecution.*

Items marked * fall under the Computer Misuse Act 1990, which makes it a crime to access, modify a computer system without permission from the system owner.

If the Acceptable Use Policy is breached, a pupil will face disciplinary action which, in the first instance, may take the form of a ban, temporary or permanent, on the use of the ICT facilities at school.

If appropriate, action may also be taken in accordance with the School Disciplinary Procedures.