

Appendix to Privacy Notice (Covid-19)

Collecting attendance and personal characteristics data from schools from September 2020

We collect a wide range of data about pupils on an annual basis, and this is explained in more detail in our privacy notice. Some of this data is passed on to the Welsh Government where required.

Due to the Covid-19 pandemic and schools having to adapt to new ways of working, the Welsh Government (WG) needs to be able to collect attendance data more frequently than once a year. Collecting up to date information will support the WG and provide the evidence we need to understand the impact of the Covid-19 pandemic on attendance and how the WG can support schools.

How frequently will the WG collect this data?

The WG will keep the frequency of collection under regular review. Initially the data will be collected every week but they may need to collect the data more regularly.

For which pupils are WG collecting data?

WG are collecting data for every pupil in a maintained school as at September 2020.

What information are WG collecting?

WG are collecting the following information about pupils every week:

- UPN
- Forename
- Middle name(s)
- Surname
- Gender
- DOB
- Home postcode
- Ethnic background
- Eligibility for free school meals
- Additional learning needs
- English as an additional language
- Attendance code for each half day session in that week

Why are WG collecting this information?

This information is needed as a key part of WG's response and planning during the ongoing Covid-19 pandemic. The data will be collected every week to ensure that the latest data is available to inform their response. The data will be used for statistical and research purposes only and no decisions will be made about pupils using this data.

How will WG use this information?

WG will use the data in the same ways that the school has listed in its main privacy notice: <http://penyrheol-comp.net/privacy-notice>

Will WG be sharing the data?

WG may share this information with those organisations listed in the school's main privacy notice: <http://penyrheol-comp.net/privacy-notice>

How long will WG keep the information about pupils?

WG will keep the data that identifies pupils until they are 25 years old.

What is the legal basis for collecting this data?

Section 538 of the Education Act 1996 provides the legal basis for collecting this data. This requires schools to make such reports and returns, and give such information, to Welsh Ministers as they may require for their functions in relation to education.

Your rights under the GDPR

Your rights are explained in full in the main privacy notice: <http://penyrheol-comp.net/privacy-notice>.